

**KANSAS DEPARTMENT OF HEALTH & ENVIRONMENT**

**Moderator: Aimee Rosenow**  
**May 26, 2015**  
**11:00 a.m. ET**

Operator: This is Conference #: 42401568.

Good morning. My name is Angela and I will be your conference operator today. At this time, I would like to welcome everyone to the Statewide Population Health Conference Call.

All lines have been placed on mute to prevent any background noise. After the speaker's remarks, there will be a question and answer session.

If you would like to ask a question during this time, simply press star then the number one on your telephone keypad. If you would like to withdraw your question, press the pound key. Thank you.

Ms. Rosenow, you may begin your conference.

Aimee Rosenow: Thank you Angela. Good morning everyone and welcome to today's Statewide Population Health Call. Hope you all enjoyed the weekend and had a healthy and (safe) time with your family and friends.

We're going to go ahead and get started. We have a light agenda today for you. So I will just take off now with the Ebola preparedness and response update and we have Sara Belfry here to share that information.

Sara Belfry: Hi everyone, this is Sara Belfry with the KDHE Office of Communications. (Carman Allen) was supposed to help with the update and she is actually out today. So if you guys have any questions about the Ebola preparedness grants

or anything like that, feel free to e-mail (Carman). She'll be the best person to contact here at KDHE with those questions, but I did want to just give you an update really quickly.

We know that the World Health Organization has declared Liberia Ebola free and that the outbreak is technically over. CDC has reduced the travel alerts to a Level 2 travel alert and the U.S. government has not changed its policies regarding the screening of travelers into the United States from Liberia.

So when the U.S. government policies and CDC recommendations regarding the change, KDHE will update its preparedness and response plan accordingly, but at this point in time CDC and the U.S. government have not changed their recommendations and that's why you haven't seen an update to the KDHE Ebola Response Plan. If you have any other questions on this, feel free to e-mail our Ebola response e-mail and that e-mail address is [Response2014@kdheks.gov](mailto:Response2014@kdheks.gov).

Aimee Rosenow: Thank you Sara and next we have (Jane Shirley) for Center for Population Health.

(Jane Shirley): Thank you Aimee. I just want to take a minute to (reassure) that all the KDHE Programs that participate in the aid to local grant applications and award process either have completed or very near final decision for (grant to work), we have scheduled and anticipate all programs will have presented the recommendations to the secretary on or before tomorrow and then soon following that decisions will be made and communicated to applicants.

We do want to make you aware there have been some new contract languages added to the notice of grant award and we want to call that to your attention and be sure that you are noting that when you are accepting your grant. In particular, but not inclusive of all details, I want to go over some of the high points of the language, this is addressing provisions that will be important for you to be aware of related to health information protection.

These provisions include all activities with details on how they could be carried out including a contact list that identifies the KDHE individual who will be contacted for changes of access for each in the system. Again, high

level, the things that are included are that the agencies, the local agencies will agree to use appropriate safety measures including physical safeguards and technology and policies, which will reasonably protect the confidentiality, integrity and availability of data information records that are obtained to maintain the performance of any of the aid to local contacts.

Another item stipulates that the local agency agrees to present the unauthorized access or use to report to KDHE any attempted or successful unauthorized access or use. Also, the local agency will agree to provide a list of the names of all local agency employees and agents who are given access to a system on which data information and records are maintained to KDHE and we'll provide written notification to KDHE whenever an individual is added to or remove from the list.

It requires that immediate notice is provided to KDHE by phone or e-mail whenever an employee or an agent is terminated for cause and the local agency will provide notification required by this provision to the KDHE contact on the contact list that I mentioned earlier, which is – will be included in this notice of grant award.

In addition, the local agency will agree to provide appropriate supervision and training to its employees and agents to ensure compliance with access to and confidentiality and use of data information records. The local agency will agree to report to KDHE interference with system operations in its system as soon as it's practicable, but no longer than 24 hours after the discovery of such disclosure and then finally the local agency will agree to mitigate any harmful effect that is the use or disclosure of data information or records obtained in violation of the requirements of this contract and to communicate in writing such mitigation to KDHE.

Now I know that was a lot of legal language and I didn't expect you to capture it, but I want you to be aware that in order to protect the KDHE Authorized Systems, we've been asked to comply with instituting all of these regulations or steps within our contracts and notice of grant award documents. I want to be sure that you're aware to be watching for this and we will of course be

working with our grantees to make sure that the process is there in place to make this as uncomplicated as possible.

And once again, this health information protection section will include a table with contact names and information for all the IT Systems that will be listed and that are included in the (issuance) agreement. We anticipate that once grant awards are final and approved all programs will notify the applicants about those decisions. In addition to the notification that I anticipate you'll be getting from the program, the Catalyst System will send out notifications itself. Those notifications that come from Catalyst will include instructions for the process that needs to be completed to accept each grant.

Please notice each grant award will need to be accepted individually in Catalyst. It's a very, very simple process, going in and clicking and accept button that each grant award will need to be accepted individually.

You will receive full instructions on how to accept the awards and again I believe you will receive communications from the programs. We just want to alert you that there will be a formal acceptance process.

The next step in all of this will be for reporting and affidavit submission. KDHE and Catalyst staff were completing the required fields for those processes to be fully integrated into the online system and there will be additional webinars and trainings as we move into those spaces of getting the aid to local process into Catalyst.

As always, please contact us if you have any questions about the grant awards or the contracts. For program questions, remember you need to contact the programs themselves, finding those contact names, e-mails and phones on the local public health aid to local web page. For any Catalyst questions, remember that we have a new point of contact, Nichole Fairley. She can be reached at [nfairley@kdhe](mailto:nfairley@kdhe), for phone you had 785-296-0425. Thank you Aimee.

Aimee Rosenow: Thanks (Jane) and next we have an update from our Bureau for Health Promotion and Ginger Park is here to share those.

Ginger Park: Thank you Aimee. I just have a couple of announcements. One is that registration is now open for the Chronic Disease Alliance of Kansas Annual Meeting. This meeting will be held on June 19th at the Kansas Leadership Center in Wichita. Jon Lowry, the Director of Chronic Disease Service at the Oklahoma State Department of Health will be the (keynote) speaker.

To register online for this meeting, please go to [kunc.edu/aheccalendar](http://kunc.edu/aheccalendar) and you can also visit [kschronicdisease.org](http://kschronicdisease.org) for more information about (CDAK) and become a member. Then the other thing I want to mention is the save the date for the 2015 Evidence-Based Public Health Course that will be November 17th and 18th in (Topeka) and registration will open in August. That's all I have. Thank you.

Aimee Rosenow: OK. Thanks Ginger and next we have our Preparedness update and Jamie Hemler is here to share those.

Jamie Hemler: Good morning. Thanks Aimee. I've got several updates for you, but if you have read last week's preparedness e-mail update then a lot of this may sound familiar to you.

For our fourth quarter reminder, we just want to make sure everybody knows that the end of the year is quickly coming to a close on June 30th so please be sure to check the work plan and clear up any activities and reporting that has not been completed yet. And let KDHE staff know if help is needed or if there are any extenuating circumstances that will prohibit timely reporting. Also, be sure to draw down your remaining PHEP and HPP funds so we don't have to return any money to the feds.

Some health departments noted that when they entered their PHEP budget into Catalyst, they received a message such as "This application is still being reviewed. Awards have not yet been determined." This is an automated message that appears when a budget has been entered by an external grantee but KDHE has not reviewed and finalized the budget piece in order to generate a contract. This step will be completed by the end of May when Dr. Susan Mosier reviews and approves all aid to local fundings.

At that time, Kevin Shaughnessy will be able to finalize all budgets and applications. Local health departments will not receive a notification or message that they had been awarded until Kevin has finalized the contracts. The message noted earlier about the application still being reviewed, that will appear until this action has been completed by Kevin.

Please ensure you have entered your budget into Catalyst ASAP as this information will be needed for your grant funding approval. The due date for this was Monday, May 18th. So if you still do not have it in there, please set some time aside today to get that in.

We're still waiting to receive the approved contract template from our agency leadership. Once we have the template back in our hands, we will be able to e-mail contracts out to the local health departments for their signature. This contract will also include the most up-to-date PHEP Ebola work plan as well as due dates for application and budget entry within Catalyst.

Some of our staff have received questions about purchasing PPE, attending the risk communications training and the PPE training. Some of these questions I can give you an answer on. One of them was, "Can I just buy gloves and N95 masks for the PPE requirement?" The answer is no. The funding opportunity announcement for the guidance that we get clearly states that funding is intended to support the nation's public health system and to assure readiness and response capabilities to respond effectively to Ebola virus disease within the community. Given this language and the recommendations provided within our Campus Ebola preparedness and Response Plan, tier 1 and tier 2 PPE would need to be purchased. Gloves and masks are not sufficient when coming in contact with a suspected or confirmed Ebola patient.

For more information on tier 1 and tier 2 PPE, please refer to appendix 4 of the Kansas Ebola Preparedness and Response Plan which is on our Web site. And the web links for that is <http://www.kdheks.gov/ebola/index.htm>

The second question is “If I have recently taken a PIO training or had taken KDEM G290 Basic Public Information Officer, two-day training, will this meet the risk communication training requirement on the Ebola work plan?”

And another question related to that, “Will the breakout session titled “The Media as a Community Engagement Tool” at the KALHD Mid-Year meet the Ebola work plan requirement?” The answer to both of these is no. Only the KDHE Ebola Risk Communications Training that is to be developed will meet this work plan requirement. Those trainings are still under development and will be conducted during the spring of 2016.

The last question that we received is, “Do I need to send my whole staff to the PPE training or can I send a designee to meet the work plan requirement?” The answer, you will need to send any health department staff that would have direct patient contact. They will need to have the hands-on donning and doffing training that is being offered. Sending a designee or a regional coordinator will not prepare your staff for the possibility of a real world incident and will not be acceptable to receive work plan credit.

Our HPP Ebola Grant application was submitted last month and is currently still in the review stages with the Assistant Secretary for Preparedness and Response (ASPR).

We are working with the National Guard Civil Support Team to provide hands on training for donning and doffing PPE and observation techniques to help ensure health care worker safety. The PPE training will be offered from now until September 2016. The training schedule will be disseminated as it is developed. At least 21 trainings will be offered throughout Kansas and we’ll send you updated information as we get that. The KS-TRAIN course number for all PPE trainings is the same. It is course number 1056977, again that is course number 1056977.

And we have several other updates related to purchasing. The state of Kansas has a contract with Grainger for industrial and janitorial supplies and this does include PPE. This contract pricing is available through political subdivisions of the state of Kansas which would include county health departments.

The contract number is 35631, again the contract number is 35631 and the Grainger representative for Kansas is Ryan Loughridge. His e-mail address is [ryan.loughridge@grainger.com](mailto:ryan.loughridge@grainger.com) or the direct line for him is 405-409-6210.

Orders would be placed online at [grainger.com](http://grainger.com) and health departments should register with the account number to be eligible with a discount. So, contacting Ryan will help you with this process.

Kansas has many other contracts that have pricing available to political sub-jurisdiction. Contracts within the state can be accessed on the Department of Administration Web site which is [www.da.ks.gov/purch/contracts](http://www.da.ks.gov/purch/contracts) and has an available key word search. Again, all this information will be in the minutes and it's also in the last preparedness update in case you need those again.

Supply and equipment purchasing through the Associated Purchasing Services is something that hospitals used for supply ordering. And after speaking with the Kansas Hospital Association, APS is willing to work with local health department to assist purchasing materials and supplies. This would allow health departments to buy at a discount and the online catalog would be coordinated like the hospitals use. Local health departments may also be able to track grant purchases, especially if enough facilities wanted to be set up on the online system. The point of contact at APS is Linda Weidner at 913-327-8730. And that's all I got.

Aimee Rosenow: Thank you Jamie.

Aimee Rosenow: And next from our communications office, we are going to be focusing mostly on social media and encourage everyone to follow @KDHE on Twitter or [facebook.com/kdhenews](https://facebook.com/kdhenews). This week we're going to be focusing on skin cancer awareness, so we'll be posting one or two times a day on that topic. So if you see that, feel free to share that and retweet that to your social media community.

And finally, we want to congratulate the Lawrence-Douglas County Health Department for receiving national public health accreditation. At KDHE, we've been working on accreditation as well. We know all the hard work that



goes into preparing for that and we just want to give them a shout out and congratulate them on that very prestigious recognition.

And then, I think that's all we have for updates today, so we'll open the lines up for questions.

Operator: Thank you and at this time ladies and gentlemen, if you would like to ask a question, please press one on your telephone keypad. We'll pause for just a moment to compile the Q&A roster.

And you do have a question from (Karen Halge).

Aimee Rosenow: Hi (Karen).

(Karen Halge): Hi, could you give me (inaudible) phone number one more time please?

Jamie Hemler: Of course I can, 785-296-0425.

(Karen Halge): OK, thank you and all of the Grainger information is in the newsletter, is that right?

Jamie Hemler: Yes, it was in the last – last Friday's preparedness e-mail update and then it will also be in the minute coming out of this call.

(Karen Halge): OK, thanks.

Aimee Rosenow: Yes, thanks (Karen).

Operator: And once again if you do have a question, please press star one.

And you have no further questions at this time.

Aimee Rosenow: Thank you. Again, we want to thank everyone for joining us this morning. As a reminder, our next state-wide Population Health Call will be in June 23rd at 10:00 a.m. Thank you very much and enjoy the rest of your week.

Operator: Ladies and gentlemen, this concludes today's conference call. You may now disconnect.

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